



# Board of Trustees

February 26, 2019

Committee Meetings  
&  
Board Packet

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TO: Robert E. DeJournett, President,  
and all other Board Members

FROM: Dawn Distler, Executive Director/Secretary-Treasurer

DATE: February 18, 2019

RE: Monthly Update

Board Members,

February 14<sup>th</sup> was “Ohio Loves Transit” Day. AMATS Executive Director Curtis Baker, Valerie Shea and I, along with other transit systems from across the state, gathered in Columbus to meet with our representatives to talk about the need for a dedicated state funding source for public transportation. Did you know that Ohio ranks 47<sup>th</sup> in the nation for providing public transportation funding in our communities? We’re behind Pennsylvania and Michigan, and even worse, we’re behind states like Alaska and Utah. Representatives Galonski and Weinstein pledged their support, and Leader Emilia Sykes spoke passionately about the need for a level playing field when it comes to public transit and the mobility solutions we provide. Our ridership is slowly climbing, and the need for our service will continue to grow. Together we must show a strong commitment to raising the bar on public transportation investments in Ohio.

Yours in accessible transportation,

Dawn Distler  
Executive Director

The following Resolutions will be presented at the upcoming Board Meeting:

<u>Committee</u>	<u>Res No.</u>	<u>Authorizing</u>
Finance	2019-02	renewal of agreement with Akron Public Schools Board of Education
Finance	2019-03	renewal of DAP agreement

## **JANUARY 2019 OPERATIONS REPORT**

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The following Operator was recognized for 20 Years of Safe Driving: Betsy Blazsik

The training hours for the month of January 2019 totaled 1,234. The training consisted of New Hire Training, Refresher Training, Line-Service training, Specialty Training and mandatory training per the Preventable Accident Policy.

The Winter Sign-Up was conducted January 7-9, 2019. Operators had the opportunity to select their routes based on seniority for the following ten weeks. A special Sign-Up was conducted January 10-14, 2019 for Operators who were required to work on Monday, January 21, 2019 (Martin Luther King Jr. Day).

The Operation's Department held its Quarterly Staff Meeting on Sunday, January 27, 2019.

METRO provided complimentary service from various Warming Stations throughout the City of Akron to Mason Community Learning Center. This service was provided as a courtesy from Tuesday, January 29 through Friday, February 1, 2019. The purpose was to aid individuals who may have been without heat or shelter during the inclement weather.

METRO also provided complimentary service to all Federal employees from January 22 through February 15, to aid individuals who may have been under a financial hardship due to the partial government shutdown.

## **JANUARY 2019 CUSTOMER SERVICE AND PARATRANSIT REPORT**

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**PARATRANSIT PASSENGERS** – 20,327 passengers transported in January 2019

While in the grip of an arctic blast, even with free fare, we had many cancellations amongst our paratransit population throughout the last week of the month. Even with lower than normal trip counts in the last week, we ended the month serving 20,327 passengers over 21.5 weekdays and eight weekends. We remain steady, looking at trip counts from Januarys in 2012 through 2019; with a high of 22,877 passengers transported in 2012 and a low of 18,651 passengers transported in 2014. Our service miles increased this month, as the overall average per trip increased, due to Cleveland Clinic policy changes and sending patients to outlying satellite offices for appointments.

**NON EMERGENCY TRANSPORTATION (NET) – DEPARTMENT OF JOB AND FAMILY SERVICES (DJFS):**

We transported 2,283 passengers under the DJFS NET program to medical appointments in January. We have experienced a severe decline in trips over the last several months, as has one of the other three providers. We continue to work closely with DJFS personnel to ensure all clients are provided with transportation for their medical needs under Medicaid.

**TRAINING, MOBILITY, ELIGIBILITY AND COMMUNITY INVOLVEMENT:**

Twenty-two people came in for mobility device assessments, internal functional assessments, and outreach to community events. 64 courtesy calls were made to new clients and 152 applications were processed, including 13 new Reduced Fare applicants.




As a group, Customer Service attended meetings, gave presentations or worked at several events in the community in January, including: community activist, Stephanie Leonardi, Department of Jobs & Family Services/NET Medicaid transportation; International Institute Group Training; NOGC; NET call with SARTA; Ohio Means Jobs Center; Mayor Horrigan's Senior Commission; Fowler Apartments; ADA Training for new SSO Operators; Akron Blind Center; Project Search; Kenmore Community Center; Patterson Community Center; Summa Western Reserve Functional Assessments; ASCA Pathways HUB Staff Training; Infant Vitality Strategic Planning Retreat #3; Ontario Apartments; Easter Seals Transportation Bootcamp; Direction Home Annual Meeting; ASCA HeadStart; and the Akron Recreation Bureau's Active Adults Staff Training.

# METRO MAINTENANCE

## February 2019 Update

- 10 Paratransit Buses are currently in production in Canton, Michigan – pictured below. The buses will start arriving in three weeks and are expected to be in service in April.
- January proved to be a challenging month for the METRO fleet with the on-set of the polar vortex; as a result we finished the month with 23 road calls more than our average.



	Average Monthly Repeats	Average Monthly Road Calls	Miles Between Road Calls
2015	26.9	88	5914
2016	26.6	84	6020
2017	22.1	82	6285
2018	16.9	76	6890
2019	32.0	99	5303
	<b>89%</b>	 <b>31%</b>	 <b>-23%</b>

**METRO RTA  
MONTHLY BOARD MEETING AGENDA  
ROBERT K. PFAFF TRANSIT CENTER  
TUESDAY, FEBRUARY 26, 2019  
9:00 A.M.**

**ITEM 1:     CALL TO ORDER:**

**ITEM 2:     AUDIENCE PARTICIPATION:**

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

**ITEM 3:     RECOGNITION**

20 years safe driving - Harold Hamilton and Natalie Jackson

**ITEM 4:     BOARD MINUTES:**

\*Approval of Board Meeting Minutes for January 29, 2019.

**ITEM 5:     COMMITTEE REPORTS & RESOLUTIONS:**

**Finance Committee**

Chair Report

\*Resolution 2019-02 authorizing a renewal of agreement with Akron Public Schools Board of Education

\*Resolution 2019-03 authorizing a renewal of DAP agreement

**Marketing & Service Planning Committee**

Chair Report

**Rail Operations Committee**

Chair Report

**Human Resources Committee**

Chair Report

**Safety Committee**

Chair Report

**ITEM 6: EXECUTIVE SESSION**

**ITEM 7: OTHER BUSINESS:**

**ITEM 8: OFFICERS' REPORT:**

- President
- Executive Director

**ITEM 9: CALL FOR ADJOURNMENT:**

**\*Denotes items that need approval of the Board**

*Next Scheduled Meeting – March 26, 2019*

**METRO RTA  
BOARD MINUTES  
ROBERT K. PFAFF TRANSIT CENTER  
TUESDAY, JANUARY 29, 2019**

**Trustees Present:** Mark Derrig, Gary Spring, Robert DeJournett, Donald Christian, Heather Heslop Licata, Louise Gissendaner, Stephan Kremer, Renee Greene, Chuck Rector, David Prentice, Nick Fernandez

**Trustees Absent:** Jack Hefner

**Employees Present:** Amanda Bell, Angela Neeley, Antoine Buie, Bambi Miller, Claire Merrick, Dawn Distler, DeHavilland McCall, Halee Gerenday, Jamie Saylor, Jarrod Hampshire, Jason Popik, John Sutherland, Laurie Adkins, Lori Stokes, Matt Mullen, Melissa Barna, Molly Becker, Quentin Wyatt, Rick Cipro, Robin Bobkoskie, Shannon Moore, Shawn Metcalf, Sue Ketelsen, Valerie Shea, Rick Speelman, Tony Barbitta, Amanda Jones, Sandra Guess, Betsy Blazsik

**Guests Present:** Dr. Daniel Van Epps (Stark County Area Broadband Task Team), Steve Swartz (Akron Police Department), Terry Rowan (APD), Kevin Williams (APD), Chris Brewer (APD), Robert Horvath (APD), Walter Young, Jr. (METRO retiree)

**CALL TO ORDER**

Mr. DeJournett called the meeting to order at 9:00 a.m.

**AUDIENCE PARTICIPATION**

None

**RECOGNITION**

Operator Betsy Blazsik was recognized for 20 years of safe driving. She was presented with a plaque, and had her picture taken by Communications Specialist Halee Gerenday with Ms. DeHavilland McCall, Director of Operations, and Mr. Jamie Saylor, Chief Dispatcher. Ms. McCall thanked her for her dedicated service to METRO.

Bambi Miller, Director of Customer Services recognized Brian Dean as the Customer Service Star Performer for 2018 and Nominee to the APTA National Call Center Challenge. Although he was not present, Ms. Miller expressed her appreciation for Brian's fine work.

Ms. Distler recognized Mr. Walt Young, retired METRO Operator, for his suggestion of the Federal Employee Free Rides which METRO provided during the partial government shutdown. She spoke highly of Mr. Young's performance while he was here at METRO, and thanked him for suggesting that METRO provide courtesy rides to federal employees to help ease the financial burden they may have had during the shutdown.

Ms. Distler recognized Operators Amanda Jones and Sandra Guess, and Sergeant Robert Horvath for the roles they played in bringing a child out of harm's way on a busy street. A video was



shown of the event as seen from METRO bus surveillance cameras, and it highlighted the quick actions taken to protect the child and return her to her mother. All those involved were applauded for going above and beyond their normal duties so that no injuries occurred, and that instead of a tragic event, there was the happiest of endings. Mr. DeJournett expressed utmost appreciation from the Board as well, saying how much it meant to both METRO and to the community.

## **APPROVAL OF MINUTES**

Mr. DeJournett asked for a motion to approve the Minutes of the December 18, 2018 meeting. Ms. Greene made a motion for approval, seconded by Ms. Gissendaner. The minutes were unanimously approved by the Board.

## **FINANCE COMMITTEE**

The Finance Committee met. Mr. Fernandez reported that it was a very productive meeting, with Huntington Bank in attendance to go over investments. December financials were reviewed and reported to be good. Ms. Neeley reported that grants were received in December due to the work of Mr. Mullen getting them finalized and obtained prior to the shutdown. Mr. Fernandez reported that preparations were being made for the annual audit, and that a regular monthly date had been chosen for the Finance Committee meetings.

## **MARKETING AND SERVICE PLANNING COMMITTEE**

The Marketing and Service Planning Committee did meet. Mr. Christian reported that in 2018 total ridership, Paratransit ridership, Line-Service ridership, and DASH ridership had all increased compared to 2017. He indicated that at the February Board Retreat Ms. Shea would be providing an update on Driving METRO Forward. It was also noted that Senior Planner Antoine Buie had accepted a position in Washington D.C. and would be leaving METRO at the beginning of February. Ms. Shea expressed her appreciation for Mr. Buie's fine service with METRO.

Mr. Christian reported that the Federal Workers Ride Free promotion reached many on social media and generated great feedback. There was a 300% increase in Twitter impressions, and 34% new users. Pandora advertising has begun, with 57,000 spots airing.

## **RAIL OPERATIONS COMMITTEE**

Mr. Kremer reported that the Rail Operations Committee did meet.

**Resolution 2019-01** authorizing a renewal of the CVSR (Cuyahoga Valley Scenic Railroad) agreement was presented for consideration. Mr. Christian made a motion for approval, seconded by Ms. Gissendaner. Resolution 2019-01 was unanimously approved by the Board.

## **HUMAN RESOURCES**

Mr. DeJournett reported that the Human Resources Committee did meet, and that the Board was introduced to the new Human Resources Director, Jay Hunter. Ms. Distler also welcomed Mr. Hunter to the METRO team.

## **SAFETY COMMITTEE**

Although the Safety Committee did not meet, Ms. Distler reported that Chief Shawn Metcalf has been promoted to also be Director of Safety and Security at METRO. She complimented his

attitude and his vision for safety at METRO. Chief Metcalf then gave a brief presentation of his goals for the department.

## **OFFICERS' REPORT**

### **President:**

Mr. DeJournett congratulated the staff on the job that is being done, and that it does not go unnoticed. He appreciated the great culture that is being created, and referenced the rescue of the child that had taken place. On behalf of the Board, he thanked everyone for the work that is being done, and said that they would continue to support the efforts to make METRO one of the most outstanding mid-sized transit centers in the country.

Mr. DeJournett reminded everyone that the Board Retreat would be held Monday, February 25<sup>th</sup> in the Greystone building where the Downtown Akron Partnership's offices are located. He hoped that a better strategy could be developed going forward for things like the structure of the Board Committees, both in their meeting times, and the selection of chairs. He indicated that the Board would meet at RKPTC and ride to the Greystone, and that it would be good if the Board members would make a habit of riding a METRO bus periodically and reporting back of their experience.

### **Executive Director:**

Ms. Distler reiterated her thoughts on how the culture at METRO is changing and improving. She relayed the story of how Passenger Liaison Administrator Melissa Barna created the hashtag #METROproud and thanked her for coming up with the idea.

## **OTHER BUSINESS**

None

## **ADJOURNMENT**

There being no other business to come before the Board, Mr. DeJournett called for a motion to adjourn. Mr. Kremer made a motion to adjourn, seconded by Mr. Rector. The motion to adjourn was unanimously approved, and the meeting adjourned at 9:39 a.m.

## **CERTIFICATE OF COMPLIANCE**

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

**DATE APPROVED:** February 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

# Finance Committee

**COMMITTEE ASSIGNMENT:  
FINANCE**

**RESOLUTION NO. 2019-02**

A resolution authorizing the Executive Director/Secretary-Treasurer to enter into a new agreement with the Akron Board of Education for the 2019-2020 school year.

**WHEREAS**, METRO has provided planned transportation for the Akron Board of Education for many years, and

**WHEREAS**, such annual agreement requires the negotiation of rates of reimbursement and number of pupils transported, and

**WHEREAS**, METRO desires to continue such services for the 2019-2020 school year,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the METRO Regional Transit Authority that:

1. The Executive Director/Secretary-Treasurer is authorized to negotiate a new agreement with the Akron Board of Education.
2. The Executive Director/Secretary-Treasurer is further authorized to execute such agreement.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code

**DATE ADOPTED:** February 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
FINANCE**

**RESOLUTION NO. 2019-03**

A Resolution authorizing a contract between the DOWNTOWN AKRON PARTNERSHIP (DAP) and METRO for the cleaning, provision of safety patrols, and other services along Main Street and the RKP Transit Center.

**WHEREAS**, METRO is a member of the Downtown Akron Partnership; and

**WHEREAS**, this partnership includes METRO participating with DAP in costs incurred by DAP to perform bus stop cleaning and beautification; power washing; graffiti removal; escorts of METRO customers; safety tours; DASH tours; cleaning of the area along Main Street and the RKP Transit Center; and for providing safety patrols, snow removal, and various marketing initiatives.

**WHEREAS**, the term of this contract will be for one year, January 1, 2019 to December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the METRO Regional Transit Authority, that:

1. A contract will be awarded to Downtown Akron Partnership in the amount not to exceed \$133,000.
2. The Executive Director/Secretary-Treasurer is authorized to execute all documents related to this resolution.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** February 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**CONSOLIDATED INCOME STATEMENT**  
**SCHEDULED & SCAT SERVICES**  
**METRO Regional Transit Authority**  
**JANUARY 2019**

CURRENT MONTH				REVENUES	YEAR TO DATE				YTD % CHANGE
ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE		ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE	
293,598	308,333	317,779	-4.8%	Passenger Fares	293,598	308,333	317,779	-4.8%	-7.6%
29,057	50,526	19,263	-42.5%	Advertising Revenue	29,057	50,526	19,263	-42.5%	50.8%
322,655	358,859	337,042	-10.1%	Total Operating	322,655	358,859	337,042	-10.1%	-4.3%
89,484	189,387	1,957,281	-52.8%	Non-Transportation	89,484	189,387	1,957,281	-52.8%	-95.4%
4,496	9,883	6,772	-54.5%	Rail Related Revenue	4,496	9,883	6,772	-54.5%	-33.6%
				Local Subsidy					
3,770,801	3,801,047	3,882,566	-0.8%	METRO Tax	3,770,801	3,801,047	3,882,566	-0.8%	-2.9%
166,470	124,667	154,693	33.5%	Local Contracted Services	166,470	124,667	154,693	33.5%	7.6%
10,972	16,667	11,539	-34.2%	State Subsidy	10,972	16,667	11,539	-34.2%	-4.9%
0	0	118,158	0.0%	Federal Subsidy	0	0	118,158	0.0%	-100.0%
4,364,878	4,500,510	6,468,051	-3.0%	TOTAL REVENUES	4,364,878	4,500,510	6,468,051	-3.0%	-32.5%
EXPENSES									
1,968,279	2,055,731	2,006,434	-4.3%	Wages and Salaries	1,968,279	2,055,731	2,006,434	-4.3%	-1.9%
1,463,677	1,476,000	1,071,783	-0.8%	Fringe Benefits	1,463,677	1,476,000	1,071,783	-0.8%	36.6%
299,185	355,488	214,948	-15.8%	Services	299,185	355,488	214,948	-15.8%	39.2%
410,060	421,740	423,857	-2.8%	Materials and Supplies	410,060	421,740	423,857	-2.8%	-3.3%
188,493	138,562	147,226	36.0%	Fuel	188,493	138,562	147,226	36.0%	28.0%
76,743	79,930	38,908	-4.0%	Utilities	76,743	79,930	38,908	-4.0%	97.2%
101,217	74,417	64,608	36.0%	Casualty and Liability	101,217	74,417	64,608	36.0%	56.7%
160,800	166,733	147,870	-3.6%	Purchased Transportation	160,800	166,733	147,870	-3.6%	8.7%
57,674	49,406	26,305	16.7%	Other Expenses	57,674	49,406	26,305	16.7%	119.2%
4,726,128	4,818,007	4,141,940	-1.9%	TOTAL OPERATING EXPENSE	4,726,128	4,818,007	4,141,940	-1.9%	14.1%
(361,250)	(317,497)	2,326,111	-13.8%	NET INCOME (LOSS) Before Depreciation	(361,250)	(317,497)	2,326,111	-13.8%	-115.5%
729	729	1,424	0.0%	Depreciation Operating	729	729	1,424	0.0%	-48.8%
799,544	799,544	874,227	0.0%	Depreciation Capital	799,544	799,544	874,227	0.0%	-8.5%
5,526,401	5,618,280	5,017,590	-1.6%	TOTAL EXPENSES	5,526,401	5,618,280	5,017,590	-1.6%	10.1%
(1,161,523)	(1,117,771)	1,450,460	-3.9%	NET INCOME (LOSS) After Depreciation	(1,161,523)	(1,117,771)	1,450,460	-3.9%	-180.1%

**METRO Regional Transit Authority**  
**FRINGE BENEFITS**

CURRENT MONTH				JANUARY 2019	YEAR TO DATE			
ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE		ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE
352,324	452,430	341,327	-22.1%	P E R S	352,324	452,430	341,327	-22.1%
788,465	696,983	444,074	13.1%	HOSP-MEDICAL	788,465	696,983	444,074	13.13%
16,325	0	12,157		DENTAL	16,325	0	12,157	
2,752	0	2,637		LIFE-INS	2,752	0	2,637	
534	0	0		UNEMPLOYMENT	534	0	0	
35,240	57,839	17,212	-39.1%	W. COMPENSATION	35,240	57,839	17,212	-39.1%
9,169	8,444	3,286	8.6%	SICK LEAVE	9,169	8,444	3,286	8.6%
180,817	99,011	155,367	82.6%	HOLIDAY PAY	180,817	99,011	155,367	82.6%
74,713	148,018	87,925	-49.5%	VACATION PAY	74,713	148,018	87,925	-49.5%
3,337	13,275	7,043	-74.9%	UNIFORM ALLOWANCE	3,337	13,275	7,043	-74.9%
0	0	754		DEFER COMP EMPLR	0	0	754	
1,463,677	1,476,000	1,071,783	-0.8%	TOTAL FRINGE BENEFITS	1,463,677	1,476,000	1,071,783	-0.8%









**METRO REGIONAL TRANSIT AUTHORITY**  
Consolidated Summary  
Balance Sheet

JANUARY 31, 2019 & 2018

ASSETS	2019		2018		LIABILITIES AND CAPITAL	2019		2018	
	2019	2018	2019	2018		2019	2018	2019	2018
<b>Current Assets:</b>					<b>Current Liabilities:</b>				
Cash	5,147,959.96	2,765,257.87			Accounts Payable	1,455,148.65	1,136,025.55		
Short Term Investmt (sweep/repurch)	0.00	2,297,886.95			Accrued Payroll	3,403,601.33	3,186,679.80		
Capital Fund (Restricted)	6,323.60	6,323.60			Accrued Payroll Tax Liabilities	105,053.94	430,021.60		
HB Contingency Trust	10,656,481.32	10,513,260.08			Capital Contract Payable	0.00	0.00		
HB Savings	14,900,904.00	10,017,638.21							
Fifth Third Investment Acct	7,229,837.23	7,095,820.10			Short Term Debt	0.00			
HB Investment Agcy	4,764,321.84	4,690,235.65			Other	51,109.08	94,901.45		
Total Cash	42,705,827.95	37,386,422.46			Total Current Liabilities	5,014,913.00	4,847,628.40		
Receivables, Inventory & Prepaid :									
Trade, Less allowance	272,317.25	378,426.29			Other Liabilities:				
Federal Assistance	6,967,096.00	6,063,614.00			Long Term Debt	0.00	0.00		
State Assistance	0.00	0.00			Net Pension Liability	19,171,267.00	19,171,267.00		
Sales Tax Receivable	11,353,366.39	7,800,980.04			Deferred Inflows	336,801.00	336,801.00		
Material & Supplies Inventory	1,653,371.51	1,714,333.87			Deferred Revenue	139,805.06	110,788.00		
Prepaid Expenses	4,064,435.27	4,344,517.28			Other Estimated Liabilities	1,000.00	1,000.00		
Total Rec'y, Inv, & PP	24,310,586.42	20,301,871.48			Total Other Liabilities	19,648,873.06	19,619,856.00		
Property, Facilities & Equipment									
Construction in Progress	84,611.80	2,654,168.80			Capital & Accumulated Earnings:				
Land	4,480,557.96	4,480,557.96			Capital Grant: State & Federal	24,549,696.15	34,530,567.05		
Building & Improvements	58,378,803.48	56,656,461.07			Accumulated Earnings	109,142,684.08	95,078,250.67		
Transportation Equipment	76,877,405.20	72,675,757.20			Total Grants & Accum Earnings	133,692,380.23	129,608,817.72		
Other Equipment	12,733,520.60	11,848,480.03							
Rail right-of-way	10,653,206.00	10,653,206.00							
Rail Infrastructure	8,983,520.80	8,270,372.94							
Total Fixed Assets	172,191,625.84	167,239,004.00							
Less allowance for depreciation	(84,342,273.23)	(74,347,060.57)							
Total Fixed Assets (net of deprec)	87,849,352.61	92,891,943.43							
Deferred Outflows	3,485,891.00	3,485,891.00							
Deferred Charges & Other Assets	4,508.31	10,173.75							
Total Deferred	3,490,399.31	3,496,064.75							
Total Assets	\$ 158,356,166.29	\$ 154,076,302.12			Total Liability and Earnings	\$ 158,356,166.29	\$ 154,076,302.12		



# FINANCE DASHBOARD

January 2019	Revenues			
	Actual	Budget	Variance	Explanation
Total Revenues	\$ 4,364,878	\$ 4,500,510		Revenues across the board are down. Part of this is timing and how revs are divided in the budget.
Sales tax	\$ 3,770,801	\$ 3,801,047		Consumer sales and transient sales are down.
Federal Grants	\$ -	\$ -		
	Expenses			
	Actual	Budget		Explanation
Total Operating Expenses	\$ 4,726,857	\$ 4,818,007		
Wages	\$ 1,966,279	\$ 2,055,731		
Benefits	\$ 1,463,677	\$ 1,476,000		



Favorable Variance  
Unfavorable Variance

## Grant Activity for the month:

GRANT NAME	APPLICATION DATE	AMOUNT	WHAT FOR	STATUS
DERG	10/29/18	\$ 735,000	2 Large CNG	Approved (Dec 31st)
UTP (ODOT)	10/02/18	\$ 638,893	PM*	Approved (Dec 18th Adding to BlackCat)
OTPPP (ODOT)	10/08/18	\$ 2,000,000	22 Small Buses	Approved (Changed to 22 Small Buses) Submitted 1/17/19
CMAQ	10/01/18	\$ 2,200,000	3 Large CNG	Approved 11/14 (Adding to BlackCat)
SUPER GRANT	09/20/18	\$15,000,000	Large Buses, Small buses, PM*	Approved (Drew Down Funds in Dec)

\*Preventative Maintenance

# Marketing & Service Planning Committee

**January 2019  
Performance Reports  
Combined Service**

**Current Month**

2019      2018      Percentage  
Changed

**Year to Date**

2019      2018      Percentage  
Changed

**Service Day Data**

22	22	0.00%	Weekdays Operated	22	22	0.00%
4	4	0.00%	Saturdays Operated	4	4	0.00%
4	4	0.00%	Sundays Operated	4	4	0.00%

**Passenger Data**

386,615	393,440	-1.73%	Total Passengers	386,615	393,440	-1.73%
15,439	15,789	-2.22%	Average Weekday Passengers	15,439	15,789	-2.22%
6,815	6,235	9.30%	Average Saturday Passengers	6,815	6,235	9.30%
3,662	3,937	-6.98%	Average Sunday Passengers	3,662	3,937	-6.98%

**Service Level Data**

648,191	586,019	10.61%	Total Vehicle Miles	648,191	586,019	10.61%
543,086	497,066	9.26%	Total Vehicle Revenue Miles	543,086	497,066	9.26%
0.7119	0.7915	-10.06%	Average Passengers per Vehicle Revenue Mile	0.7119	0.7915	-10.06%
41,576	41,802	-0.54%	Total Vehicle Hours	41,576	41,802	-0.54%
36,934	37,445	-1.37%	Total Vehicle Revenue Hours	36,934	37,445	-1.37%
10.4678	10.5071	-0.37%	Average Passengers per Vehicle Revenue Hour	10.4678	10.5071	-0.37%

**Financial Data**

\$172,560	\$185,411	-6.93%	Cash Fares	\$172,560	\$185,411	-6.93%
\$121,038	\$132,369	-8.56%	Ticket and Pass Revenue	\$121,038	\$132,369	-8.56%
\$145,637	\$133,859	8.80%	Other Fare Related Revenue	\$145,637	\$133,859	8.80%
11.3%	13.9%	-18.48%	Percentage Total Farebox Recovery	9.3%	11.2%	-17.20%
\$8.70	\$8.10	7.50%	Average Cost per Vehicle Revenue Mile	\$8.70	\$8.10	7.50%
\$127.98	\$107.48	19.08%	Average Cost per Vehicle Revenue Hour	\$127.98	\$107.48	19.08%
\$12.23	\$10.23	19.52%	Average Cost per Passenger	\$12.23	\$10.23	19.52%

**Safety Data**

6	7	-14.29%	Preventable Accidents	6	7	-14.29%
9	9	0.00%	Nonpreventable Accidents	9	9	0.00%
15	16	-6.25%	Total Accidents	15	16	-6.25%

**January 2019  
Performance Reports  
SCAT/ADA Paratransit Service**

**Current Month**

2019      2018      Percentage  
Changed

**Year to Date**

2019      2018      Percentage  
Changed

**Service Day Data**

22	22	0.00%	Weekdays Operated	22	22	0.00%
4	4	0.00%	Saturdays Operated	4	4	0.00%
4	4	0.00%	Sundays Operated	4	4	0.00%

**Passenger Data**

20,327	21,806	-6.78%	Total Passengers	20,327	21,806	-6.78%
678	727	-6.78%	Average Passengers per Day	678	727	-6.78%
75.75	73.00	3.77%	Average Saturday ADA Passengers	75.8	73.0	3.77%
17.50	33.50	-47.76%	Average Sunday ADA Passengers	17.5	33.5	-47.76%
49.53	49.40	0.27%	Average Total ADA Passengers	49.5	49.4	0.27%
5,271	5,326	-1.03%	Total Purchased Transportation Pass.	5,271	5,326	-1.03%

**Service Level Data**

192,002	133,083	44.27%	Total METRO Vehicle Miles	192,002	133,083	44.27%
54,475	47,439	14.83%	Total Purchased Trans. Vehicle Miles	54,475	47,439	14.83%
246,477	180,522	36.54%	Total Vehicle Miles	246,477	180,522	36.54%
197,564	147,203	34.21%	Total Revenue Miles	197,564	147,203	34.21%
0.10289	0.14814	-30.54%	Average Pass. per Revenue Vehicle Mile	0.1029	0.1481	-30.54%
12,893	12,979	-0.66%	Total Vehicle Hours	12,893	12,979	-0.66%
10,147	10,515	-3.50%	Total Vehicle Revenue Hours	10,147	10,515	-3.50%
2.0033	2.0738	-3.40%	Average Pass. per Vehicle Revenue Hour	2.0033	2.0738	-3.40%
91%	91%	0.00%	On-time Performance - METRO	91%	91%	0.00%
93%	89%	4.49%	On-time Performance - Purchased Transportation	93%	89%	4.49%

**Financial Data**

\$41,397	\$44,281	-6.51%	Cash Fares	\$41,397	\$44,281	-6.51%
\$5,453	\$6,940	-21.43%	Ticket and Pass Revenue	\$5,453	\$6,940	-21.43%
\$51,218	\$73,962	-30.75%	Other Fare Related Revenue	\$51,218	\$73,962	-30.75%
11.5%	16.1%	-28.61%	Percentage Total Farebox Recovery	11.5%	16.1%	-28.61%
\$4.62	\$5.94	-22.31%	Average Cost per Vehicle Revenue Mile - METRO	\$4.62	\$5.94	-22.31%
\$3.39	\$3.60	-5.67%	Average Cost per Vehicle Revenue Mile - Purchased Transportation	\$3.39	\$3.60	-5.67%
\$94.22	\$82.41	14.32%	Average Cost per Vehicle Revenue Hour - METRO	\$94.22	\$82.41	14.32%
\$57.66	\$51.59	11.75%	Average Cost per Vehicle Revenue Hour - Purchased Transportation	\$57.66	\$51.59	11.75%
\$46.04	\$38.25	20.37%	Average Cost per Passenger - METRO	\$46.04	\$38.25	20.37%
\$30.51	\$27.76	9.88%	Average Cost per Passenger - Purchased Transportation	\$30.51	\$27.76	9.88%
3.0	2.5	20.00%	Average Small Bus Age	3.0	2.5	20.00%

**Safety Data**

1	3	-66.67%	Preventable Accidents	1	3	-66.67%
2	2	0.00%	Nonpreventable Accidents	2	2	0.00%
3	5	-40.00%	Total Accidents	3	5	-40.00%

**January 2019  
Performance Reports  
Line Service**

**Current Month**

2019      2018      Percentage  
                 Changed

**Year to Date**

2019      2018      Percentage  
                 Changed

**Service Day Data**

22	22	0.00%	Weekdays Operated	22	22	0.00%
4	4	0.00%	Saturdays Operated	4	4	0.00%
4	4	0.00%	Sundays Operated	4	4	0.00%

**Passenger Data**

366,288	371,634	-1.44%	Total Passengers	366,288	371,634	-1.44%
14,762	15,062	-2.00%	Average Weekday Passengers	14,762	15,062	-2.00%
6,739	6,162	9.36%	Average Saturday Passengers	6,739	6,162	9.36%
3,645	3,904	-6.63%	Average Sunday Passengers	3,645	3,904	-6.63%

**Service Level Data**

401,714	405,497	-0.93%	Total Vehicle Miles	401,714	405,497	-0.93%
345,522	349,863	-1.24%	Total Vehicle Revenue Miles	345,522	349,863	-1.24%
348,273	349,863	-0.45%	Total Scheduled Vehicle Revenue Miles	348,273	349,863	-0.45%
1.0517	1.0622	-0.99%	Average Passenger per Revenue Vehicle Mile	1.0601	1.0622	-0.20%
28,683	28,823	-0.49%	Total Vehicle Hours	28,683	28,823	-0.49%
26,787	26,930	-0.53%	Total Vehicle Revenue Hours	26,787	26,930	-0.53%
26,787	26,930	-0.53%	Total Scheduled Vehicle Revenue Hours	26,787	26,930	-0.53%
13.6742	13.8000	-0.91%	Average Passenger per Vehicle Revenue Hour	13.6742	13.8000	-0.91%
79%	79%	0.00%	On-time Performance	79%	79%	0.00%

**Financial Data**

\$131,163	\$141,130	-7.06%	Cash Fares	\$131,163	\$141,130	-7.06%
\$115,585	\$125,429	-7.85%	Ticket and Pass Revenue	\$115,585	\$125,429	-7.85%
\$94,418	\$59,897	57.63%	Other Fare Related Revenue	\$94,418	\$59,897	57.63%
8.8%	10.1%	-12.40%	Percentage Total FareBox Recovery	8.8%	10.1%	-12.40%
\$11.12	\$9.28	19.84%	Average Cost per Vehicle Revenue Mile	\$11.21	\$9.28	20.80%
\$144.58	\$120.55	19.94%	Average Cost per Vehicle Revenue Hour	\$144.58	\$120.55	19.94%
\$10.57	\$8.74	21.04%	Average Cost per Passenger	\$10.57	\$8.74	21.04%
4.9	4.9	0.00%	Average Big Bus Age	4.9	4.9	0.00%

**Safety Data**

5	4	25.00%	Preventable Accidents	5	4	25.00%
7	7	0.00%	Nonpreventable Accidents	7	7	0.00%
12	11	9.09%	Total Accidents	12	11	9.09%

January 2019							
Current Month		Line Service Categories				Year to Date	
2019	2018	Percentage Changed	URBAN (1 - 34)		2019	2018	Percentage Changed
328,402	333,281	-1.46%	Total Monthly Passengers		328,402	333,281	-1.46%
30	30	0.00%	Service Days		30	30	0.00%
10,946.7	11,109.4	-1.46%	Average Daily Passengers		10,946.7	11,109.4	-1.46%
16.4613	16.6699	-1.25%	Passengers per Vehicle Hour		16.4613	16.6699	-1.25%
1.4268	1.4587	-2.18%	Passengers per Vehicle Mile		1.4268	1.4587	-2.18%
\$8.13	\$6.70	21.38%	Total Operating Cost Per Passenger		\$8.13	\$6.70	21.38%
SUBURBAN (101-104, 110)							
11,085	10,958	1.16%	Total Monthly Passengers		11,085	10,958	1.16%
22	22	0.00%	Service Days		22	22	0.00%
503.9	498.1	1.16%	Average Daily Passengers		503.9	498.1	1.16%
4.31	4.26	1.25%	Passengers per Vehicle Hour		4.3102	4.2572	1.25%
0.18	0.17	3.75%	Passengers per Vehicle Mile		0.1804	0.1739	3.75%
\$37.52	\$31.91	17.58%	Total Operating Cost Per Passenger		\$37.52	\$31.91	17.58%
EXPRESS (60 & 61)							
5,981	7,858	-23.89%	Total Monthly Passengers		5,981	7,858	-23.89%
22	22	0.00%	Service Days		22	22	0.00%
271.9	357.2	-23.88%	Average Daily Passengers		271.9	357.2	-23.88%
6.2956	8.2197	-23.41%	Passengers per Vehicle Hour		6.2956	8.2197	-23.41%
0.2482	0.3265	-23.98%	Passengers per Vehicle Mile		0.2482	0.3265	-23.98%
\$29.50	\$18.45	59.88%	Total Operating Cost Per Passenger		\$29.50	\$18.45	59.88%
CIRCULATOR (50, 51, 53, & 59)							
5,382	5,150	4.50%	Total Monthly Passengers		5,382	5,150	4.50%
30	30	0.00%	Service Days		30	30	0.00%
179.4	171.7	4.48%	Average Daily Passengers		179.4	171.7	4.48%
3.1519	3.0491	3.37%	Passengers per Vehicle Hour		3.1519	3.0491	3.37%
0.2310	0.2210	4.50%	Passengers per Vehicle Mile		0.2310	0.2210	4.50%
\$46.86	\$40.24	16.46%	Total Operating Cost Per Passenger		\$46.86	\$40.24	16.46%
DASH (54)							
11,611	11,975	-3.04%	Total Monthly Passengers		11,611	11,975	-3.04%
22	22	0.00%	Service Days		22	22	0.00%
527.8	544.3	-3.04%	Average Daily Passengers		527.8	544.3	-3.04%
11.9722	12.3454	-3.02%	Passengers per Vehicle Hour		11.9722	12.3454	-3.02%
1.6160	1.6620	-2.77%	Passengers per Vehicle Mile		1.6160	1.6620	-2.77%
\$5.63	\$4.61	22.31%	Total Operating Cost Per Passenger		\$5.63	\$4.61	22.31%
GROCERY (91 - 95)							
2,033	1,083	87.72%	Total Monthly Passengers		2,033	1,083	87.72%
22	22	0.00%	Service Days		22	22	0.00%
92.40	49.20	87.80%	Average Daily Passengers		92.4	49.2	87.80%
7.7546	4.2976	80.44%	Passengers per Vehicle Hour		7.7546	4.2976	80.44%
1.3553	0.7542	79.71%	Passengers per Vehicle Mile		1.3553	0.7542	79.71%
\$52.82	\$73.44	-28.08%	Total Operating Cost Per Passenger		\$52.82	\$73.44	-28.08%
Sunday Line Service							
14,579	15,614	-6.63%	Total Monthly Passengers		14,579	15,614	-6.63%
4	4	0.00%	Service Days		4	4	0.00%
3,644.8	3,903.5	-6.63%	Average Daily Passengers		3,644.8	3,903.5	-6.63%
11.75	12.58	-6.65%	Passengers per Vehicle Hour		11.75	12.58	-6.65%
1.0194	1.1007	-7.39%	Passengers per Vehicle Mile		1.0194	1.1007	-7.39%
\$9.81	\$7.65	28.26%	Total Operating Cost Per Passenger		\$9.81	\$7.65	28.26%
Saturday Line Service							
26,956	24,648	9.36%	Total Monthly Passengers		26,956	24,648	9.36%
4	4	0.00%	Service Days		4	4	0.00%
6,739.0	6,162.0	9.36%	Average Daily Passengers		6,739.0	6,162.0	9.36%
14.8534	13.5727	9.44%	Passengers per Vehicle Hour		14.8534	13.5727	9.44%
1.2532	1.1549	8.51%	Passengers per Vehicle Mile		1.2532	1.1549	8.51%
\$7.71	\$7.03	9.64%	Total Operating Cost Per Passenger		\$7.71	\$7.03	9.64%
Call-A-Bus							
124	120	3.33%	Total Monthly Passengers		124	120	3.33%
U of A ZipCard							
14,889	16,687	-10.77%	Total Monthly Passengers		14,889	16,687	-10.77%
Akron Public Schools ID Cards							
31,465	40,234	-21.79%	Total Monthly Passengers		31,465	40,234	-21.79%

**METRO REGIONAL TRANSIT AUTHORITY**  
**MONTHLY REPORT OF OPERATIONS**  
**January 2019**

2/15/2019

ROUTE #/DESCRIPTION					EXPENSE			TOTAL				PASSENGERS		NET COST PER			FAREBOX		
		FAREBOX REVENUE	GENERAL FARE	TOT FAREBOX	PER REV HOUR	PER REV MILE	Allocation model	PASSEN- GERS	REV HOURS	REV MILES	PEAK VEHICLES	PER: REV HOUR REV MILE	REV HOUR	REV MILE	Allocation Model	(Per Hour)	(Per Mile)	Allocation Model	
1	West Market	\$ 13,570	\$ 12,130	\$ 25,701	\$ 257,626	\$ 215,192	\$ 220,308	38,441	1,782	19,352	6	21.6	1.99	\$ 6.03	\$ 4.93	\$ 5.06	10.0%	11.9%	11.7%
2	Arlington	\$ 15,155	\$ 12,224	\$ 27,379	\$ 229,707	\$ 208,883	\$ 204,739	38,737	1,589	18,784	6	24.4	2.06	\$ 5.22	\$ 4.69	\$ 4.58	11.9%	13.1%	13.4%
3	Copley/Hawkins	\$ 8,471	\$ 6,529	\$ 15,000	\$ 169,153	\$ 136,667	\$ 151,916	20,691	1,170	12,290	5	17.7	1.68	\$ 7.45	\$ 5.88	\$ 6.62	8.9%	11.0%	9.9%
4	Delia/N Hawkins	\$ 3,999	\$ 3,158	\$ 7,157	\$ 78,743	\$ 72,794	\$ 85,371	10,008	545	6,546	4	18.4	1.53	\$ 7.15	\$ 6.56	\$ 7.82	9.1%	9.8%	8.4%
5	East Market/Ellet	\$ 2,997	\$ 2,423	\$ 5,421	\$ 87,625	\$ 99,609	\$ 87,441	7,679	606	8,958	3	12.7	0.86	\$ 10.71	\$ 12.27	\$ 10.68	6.2%	5.4%	6.2%
6	E. Market/Lakemore	\$ 5,560	\$ 6,009	\$ 11,570	\$ 148,401	\$ 155,071	\$ 144,824	19,044	1,026	13,945	5	18.6	1.37	\$ 7.19	\$ 7.54	\$ 7.00	7.8%	7.5%	8.0%
7	Cuyahoga Falls Ave	\$ 3,779	\$ 3,659	\$ 7,438	\$ 117,100	\$ 95,350	\$ 109,456	11,595	810	8,575	4	14.3	1.35	\$ 9.46	\$ 7.58	\$ 8.80	6.4%	7.8%	6.8%
8	Kenmore/Barberton	\$ 8,329	\$ 6,353	\$ 14,682	\$ 147,476	\$ 141,854	\$ 134,087	20,134	1,020	12,757	4	19.7	1.58	\$ 6.60	\$ 6.32	\$ 5.93	10.0%	10.4%	10.9%
9	Wooster/East Ave	\$ 4,594	\$ 3,882	\$ 8,476	\$ 106,121	\$ 90,219	\$ 95,123	12,302	734	8,113	3	16.8	1.52	\$ 7.94	\$ 6.64	\$ 7.04	8.0%	9.4%	8.9%
10	Howard/Portage Tr	\$ 6,411	\$ 5,557	\$ 11,968	\$ 154,690	\$ 147,692	\$ 146,624	17,611	1,070	13,282	5	16.5	1.33	\$ 8.10	\$ 7.71	\$ 7.65	7.7%	8.1%	8.2%
11	South Akron	\$ 839	\$ 745	\$ 1,584	\$ 35,465	\$ 30,066	\$ 31,753	2,361	245	2,704	1	9.6	0.87	\$ 14.35	\$ 12.06	\$ 12.78	4.5%	5.3%	5.0%
12	Tallmadge Hill	\$ 3,621	\$ 3,886	\$ 7,507	\$ 132,762	\$ 97,727	\$ 125,662	12,314	918	8,788	5	13.4	1.40	\$ 10.17	\$ 7.33	\$ 9.60	5.7%	7.7%	6.0%
13	Grant/Firestone	\$ 4,969	\$ 4,535	\$ 9,504	\$ 112,083	\$ 82,268	\$ 104,340	14,371	775	7,398	4	18.5	1.94	\$ 7.14	\$ 5.06	\$ 6.60	8.5%	11.6%	9.1%
14	Euclid/Barberton	\$ 8,902	\$ 6,610	\$ 15,512	\$ 230,305	\$ 215,299	\$ 198,594	20,946	1,593	19,361	5	13.1	1.08	\$ 10.25	\$ 9.54	\$ 8.74	6.7%	7.2%	7.8%
17	Brown/Inman	\$ 6,193	\$ 4,550	\$ 10,742	\$ 130,955	\$ 112,341	\$ 127,569	14,418	906	10,103	5	15.9	1.43	\$ 8.34	\$ 7.05	\$ 8.10	8.2%	9.6%	8.4%
18	Thornton/Manchester	\$ 5,129	\$ 3,994	\$ 9,123	\$ 110,193	\$ 115,682	\$ 109,853	12,657	762	10,403	4	16.6	1.22	\$ 7.99	\$ 8.42	\$ 7.96	8.3%	7.9%	8.3%
19	Eastland	\$ 5,062	\$ 4,281	\$ 9,343	\$ 122,989	\$ 91,687	\$ 111,772	13,567	851	8,245	4	15.9	1.65	\$ 8.38	\$ 6.07	\$ 7.55	7.6%	10.2%	8.4%
21	South Main	\$ 526	\$ 726	\$ 1,252	\$ 29,157	\$ 21,773	\$ 26,903	2,302	202	1,958	1	11.4	1.18	\$ 12.12	\$ 8.91	\$ 11.14	4.3%	5.8%	4.7%
24	Lakeshore	\$ 1,240	\$ 1,115	\$ 2,355	\$ 36,950	\$ 25,854	\$ 39,396	3,532	256	2,325	2	13.8	1.52	\$ 9.79	\$ 6.65	\$ 10.49	6.4%	9.1%	6.0%
26	Exchange/Whitepond	\$ 1,918	\$ 1,830	\$ 3,748	\$ 75,128	\$ 67,503	\$ 67,094	5,798	520	6,070	2	11.2	0.96	\$ 12.31	\$ 11.00	\$ 10.93	5.0%	5.6%	5.6%
28	Merriman Valley	\$ 735	\$ 970	\$ 1,705	\$ 57,306	\$ 51,644	\$ 62,556	3,075	396	4,644	3	7.8	0.66	\$ 18.08	\$ 16.24	\$ 19.79	3.0%	3.3%	2.7%
30	Goodyear/Darrow	\$ 3,319	\$ 2,911	\$ 6,230	\$ 104,603	\$ 95,459	\$ 95,360	9,225	724	8,584	3	12.8	1.07	\$ 10.66	\$ 9.67	\$ 9.66	6.0%	6.5%	6.5%
33	State Rd/Wyoga Lake	\$ 1,590	\$ 1,564	\$ 3,153	\$ 54,280	\$ 58,278	\$ 54,591	4,955	375	5,241	2	13.2	0.95	\$ 10.32	\$ 11.13	\$ 10.38	5.8%	5.4%	5.8%
34	Cascade Village/Uhler	\$ 4,606	\$ 3,988	\$ 8,595	\$ 155,524	\$ 130,500	\$ 136,020	12,639	1,076	11,736	4	11.7	1.08	\$ 11.63	\$ 9.65	\$ 10.08	5.5%	6.6%	6.3%
50	Montrose Circulator	\$ 323	\$ 404	\$ 727	\$ 66,863	\$ 64,396	\$ 69,941	1,280	462	5,791	3	2.8	0.22	\$ 51.67	\$ 49.74	\$ 54.07	1.1%	1.1%	1.0%
51	Stow Circulator	\$ 629	\$ 437	\$ 1,066	\$ 65,947	\$ 85,795	\$ 65,926	1,384	456	7,715	2	3.0	0.18	\$ 46.88	\$ 61.22	\$ 46.86	1.6%	1.2%	1.6%
53	Portage/Graham	\$ 1,035	\$ 565	\$ 1,601	\$ 63,933	\$ 69,747	\$ 69,474	1,791	442	6,272	3	4.1	0.29	\$ 34.80	\$ 38.05	\$ 37.90	2.5%	2.3%	2.3%
54	DASH Downtown	\$ 1	\$ -	\$ 1	\$ 140,218	\$ 79,900	\$ 118,337	11,611	970	7,185	4	12.0	1.62	\$ 12.08	\$ 6.88	\$ 10.19	0.0%	0.0%	0.0%
59	Chapel Hill Circulator	\$ 461	\$ 293	\$ 754	\$ 46,545	\$ 38,978	\$ 46,872	927	322	3,505	2	2.9	0.26	\$ 49.40	\$ 41.23	\$ 49.75	1.6%	1.9%	1.6%
60	NC Express Chapel Hill	\$ 509	\$ 360	\$ 869	\$ 24,121	\$ 51,423	\$ 37,765	1,142	167	4,624	2	6.8	0.25	\$ 20.36	\$ 44.27	\$ 32.31	3.6%	1.7%	2.3%
61	NC Express Montrose	\$ 5,498	\$ 1,527	\$ 7,025	\$ 113,234	\$ 216,531	\$ 138,680	4,839	783	19,472	5	6.2	0.25	\$ 21.95	\$ 43.30	\$ 27.21	6.2%	3.2%	5.1%
101	Richfield/Bath	\$ 74	\$ 317	\$ 390	\$ 46,810	\$ 85,795	\$ 63,789	1,003	324	7,715	3	3.1	0.13	\$ 46.28	\$ 85.15	\$ 63.21	0.8%	0.5%	0.6%
102	Northfield Express	\$ 56	\$ 1,008	\$ 1,063	\$ 108,675	\$ 232,971	\$ 116,437	3,194	752	20,951	2	4.2	0.15	\$ 33.69	\$ 72.61	\$ 36.12	1.0%	0.5%	0.9%
103	Stow/Hudson	\$ 104	\$ 774	\$ 878	\$ 64,728	\$ 119,923	\$ 71,921	2,453	448	10,784	2	5.5	0.23	\$ 26.03	\$ 48.53	\$ 28.96	1.4%	0.7%	1.2%
104	Twinsburg Creekside	\$ 175	\$ 683	\$ 858	\$ 96,960	\$ 171,175	\$ 106,123	2,165	671	15,393	3	3.2	0.14	\$ 44.39	\$ 78.67	\$ 48.62	0.9%	0.5%	0.8%
110	Green/Springfield	\$ 97	\$ 716	\$ 813	\$ 54,656	\$ 73,270	\$ 57,693	2,270	378	6,589	2	6.0	0.34	\$ 23.72	\$ 31.92	\$ 25.06	1.5%	1.1%	1.4%
91	Monday Grocery	\$ 208	\$ 105	\$ 313	\$ 6,940	\$ 4,857	\$ 19,902	334	48	437	2	7.0	0.76	\$ 19.84	\$ 13.60	\$ 58.65	4.5%	6.5%	1.6%
92	Tuesday Grocery	\$ 929	\$ 81	\$ 1,011	\$ 5,234	\$ 2,322	\$ 18,533	258	36	209	2	7.1	1.24	\$ 16.37	\$ 5.08	\$ 67.92	19.3%	43.5%	5.5%
93	Wednesday Grocery	\$ 627	\$ 130	\$ 757	\$ 7,482	\$ 3,458	\$ 19,909	412	52	311	2	8.0	1.32	\$ 16.32	\$ 6.56	\$ 46.49	10.1%	21.9%	3.8%
94	Thursday Grocery	\$ 630	\$ 188	\$ 818	\$ 12,301	\$ 3,770	\$ 30,143	597	85	339	3	7.0	1.76	\$ 19.23	\$ 4.94	\$ 49.12	6.7%	21.7%	2.7%
95	Friday Grocery	\$ 932	\$ 136	\$ 1,068	\$ 5,947	\$ 2,273	\$ 18,890	432	41	204	2	10.5	2.11	\$ 11.29	\$ 2.79	\$ 41.25	18.0%	47.0%	5.7%
	JARC	\$ 5	\$ 338	\$ 343	\$ 3,711	\$ 6,605	\$ 18,582	1,072	26	594	2	41.8	1.80	\$ 3.14	\$ 5.84	\$ 17.01	9.3%	5.2%	1.8%
	LOOP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	0	0	-	-	-	\$ -	\$ -	\$ -	0.0%	0.0%	0.0%
	ZONE	\$ 47	\$ 228	\$ 275	\$ 50,574	\$ -	\$ 110,651	722	350	-	11	2.1	-	\$ 69.67	\$ (0.38)	\$ 152.88	0.5%	0.0%	0.2%
	SCAT	\$ 41,397	\$ 4,751	\$ 46,148	\$ 1,063,814	\$ 1,669,883	\$ 838,042	15,056	7,358	150,169	35	2.0	0.10	\$ 67.59	\$ 107.85	\$ 52.60	4.3%	2.8%	5.5%
TOTALS:	Line Service	\$ 133,853	\$ 111,921	\$ 245,774	\$ 3,869,220	\$ 3,872,601	\$ 3,870,924	366,288	23,672	348,255	147	13.7	1.05	\$ 9.89	\$ 10.40	\$ 9.90	6.4%	6.3%	6.3%
TOTALS:	SCAT	\$ 41,397	\$ 4,751	\$ 46,148	\$ 1,063,814	\$ 1,669,883	\$ 838,042	15,056	7,358	150,169	35	2.0	0.10	\$ 67.59	\$ 107.85	\$ 52.60	4.3%	2.8%	5.5%

**2019 MONTHLY RIDERSHIP BY ROUTE**

Route #	Description	JAN	% Change	Jan-18	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC
1	West Market	38,441	4.0%	36,968											
2	Arlington	38,737	0.4%	38,568											
3	Copley Rd/Hawkins	20,691	-1.5%	21,016											
4	Delia/N Hawkins	10,008	2.6%	9,757											
5	East Market/Ellet	7,679	19.7%	6,414											
6	East Market/Lakemore	19,044	4.0%	18,311											
7	Cuyahoga Falls Ave	11,595	-3.2%	11,977											
8	Kenmore/Barberton	20,134	-0.5%	20,230											
9	Wooster/East Ave	12,302	-12.1%	13,992											
10	Howard/Portage Trail	17,611	-4.0%	18,348											
11	South Akron	2,361	-7.9%	2,564											
12	Tallmadge Hill	12,314	-2.1%	12,579											
13	Grant/Firestone Park	14,371	1.2%	14,194											
14	Euclid/Barberton XP	20,946	0.8%	20,770											
17	Brown/Inman	14,418	-5.9%	15,327											
18	Thornton/Manchester	12,657	-4.3%	13,225											
19	Eastland	13,567	-10.6%	15,171											
21	South Main	2,302	3.4%	2,226											
24	Lakeshore	3,532	-10.3%	3,938											
26	W Exchange/White Pond	5,798	-3.0%	5,975											
28	Merriman Valley	3,075	-14.4%	3,593											
30	Goodyear/Darrow	9,225	-5.8%	9,790											
33	State Rd/Wyoga Lake	4,955	1.2%	4,898											
34	Cascade Village/Uhler	12,639	-6.0%	13,450											
50	Montrose Circulator	1,280	4.6%	1,224											
51	Stow Circulator	1,384	33.7%	1,035											
53	Portage/Graham	1,791	-2.6%	1,839											
54	DASH Circulator	11,611	-3.0%	11,975											
59	Chapel Hill Circulator	927	-11.9%	1,052											
60	NCX Chapel Hill/Cleveland	1,142	-21.8%	1,460											
61	NCX Montrose/Cleveland	4,839	-24.4%	6,398											
101	Richfield/Bath	1,003	-4.7%	1,052											
102	Northfield Express	3,194	8.7%	2,938											
103	Stow/Hudson	2,453	-6.7%	2,629											
104	Twinsburg Creekside	2,165	10.5%	1,959											
110	Green/Springfield	2,270	-4.6%	2,380											
<b>TOTAL:</b>		<b>362,461</b>	<b>-1.8%</b>	<b>369,222</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Rail Operations Committee

No report from this committee

# Safety Committee

February 15, 2019

To: Dawn Distler, Executive Director  
Robert DeJournett, Board President and all other Board Members

From: Quentin Wyatt, Manager of Safety

RE: January 2019 Safety and Security Report

METRO RTA employees were involved in fifteen (15) accidents during January 2019, three (3) from SCAT and twelve (12) from Line Service. Six (6) accidents were classified as Preventable and nine (9) as Non-Preventable. Operators with preventable accidents met with Manager of Safety Quentin Wyatt. The onboard video was reviewed with the operators and reasonable measures that could have been utilized to avoid the accident and prevent others in the future were discussed.

Thomas Worldwide reported no vehicle accidents while transporting METRO RTA passengers.

The Akron Police and the Summit County Sheriffs responded to thirty-three (33) documented incidents at the RKP Transit Center, bus shelters, and on the buses. Akron Fire and EMS responded to the RKP Transit Center on seven (7) occasions to assist passengers with medical issues. Five (5) individuals were transported to detox from the transit center. Mobile patrol boarded thirty-seven (37) buses and checked thirty-one (31) shelters. Mobile patrol removed two (2) individuals during their random stops.

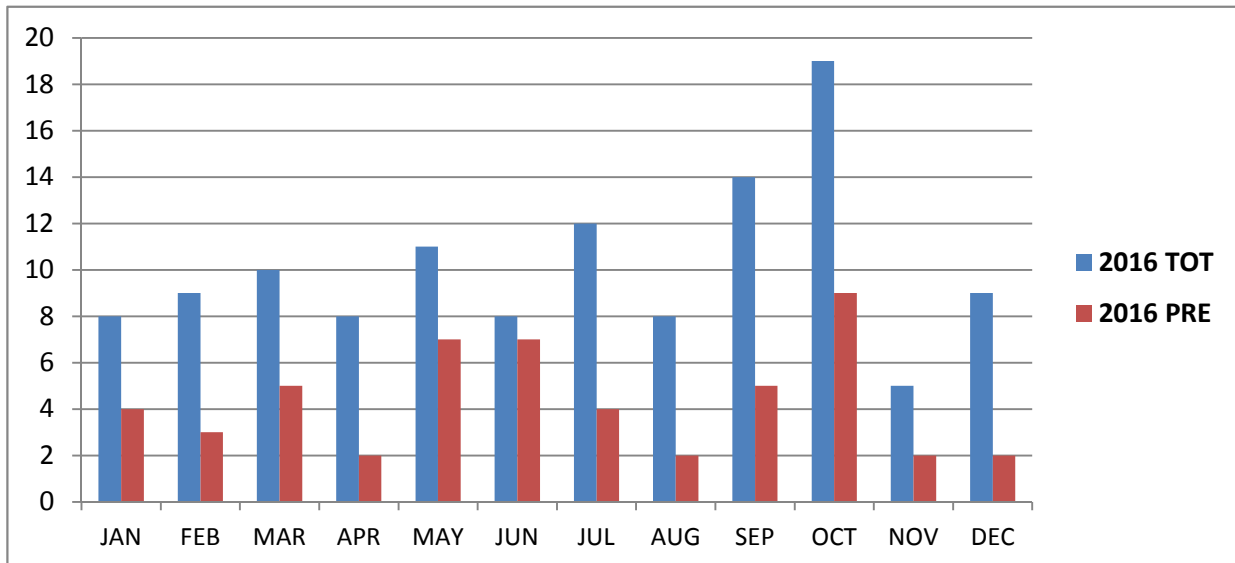
### UPCOMING EVENTS

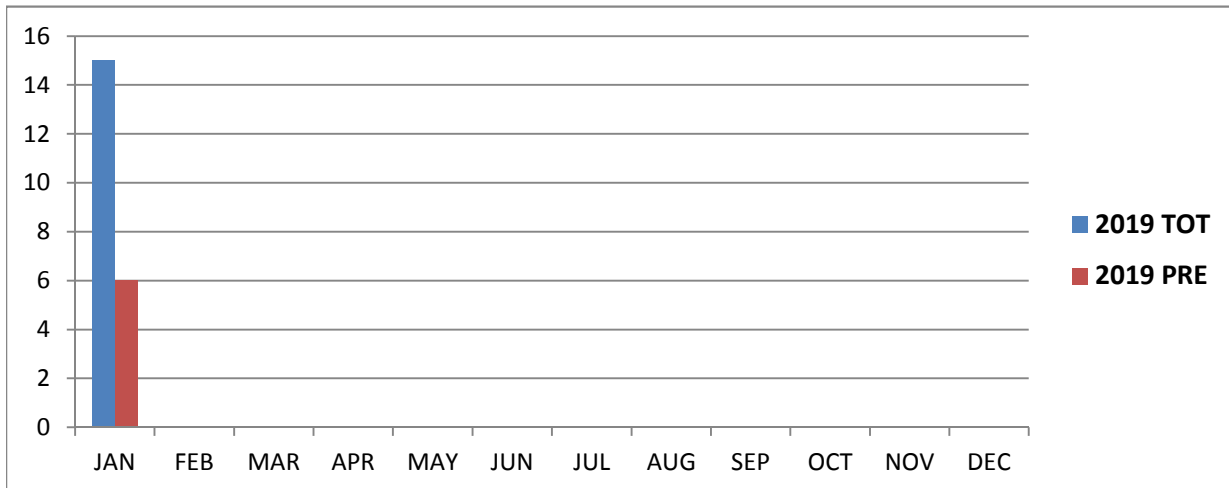
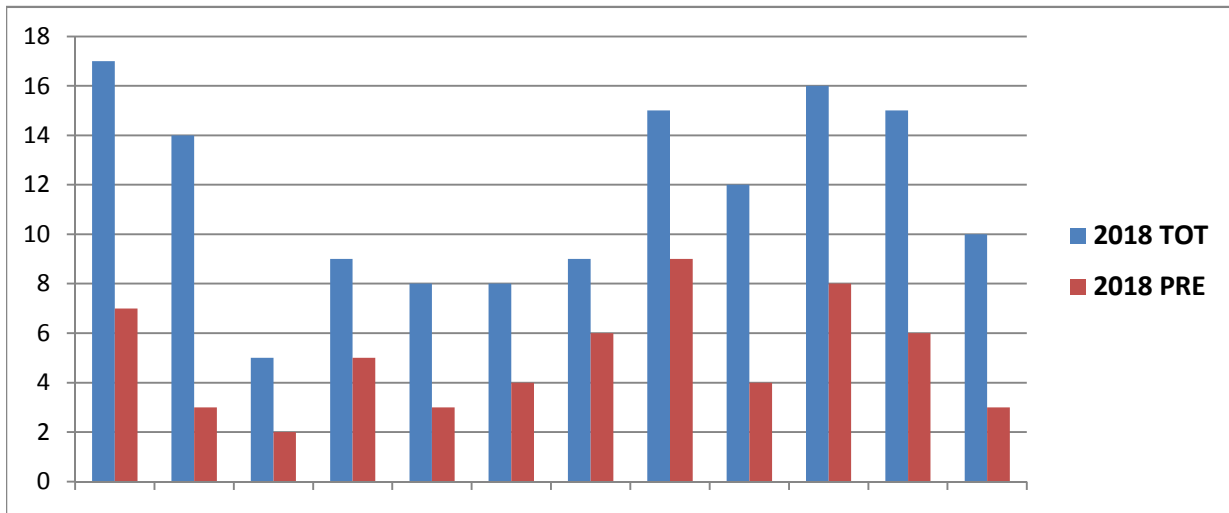
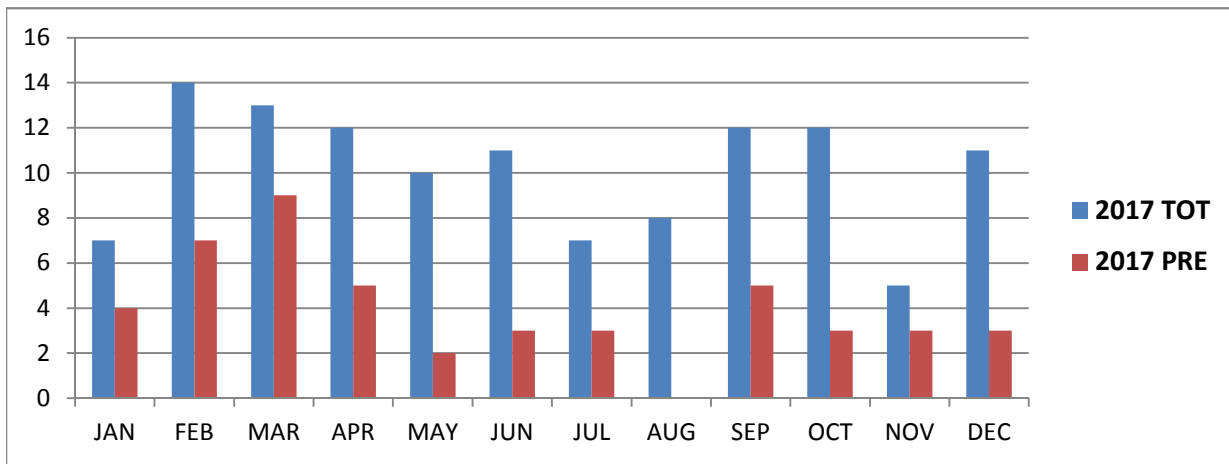
Six Metro RTA employees representing Customer Service, Human Resources, Maintenance and Operations, along with Safety and Security will be attending the 2019 Ohio Safety Congress & Expo in Columbus, Ohio, March 6-8.

## 2016 - 2019 TOTAL ACCIDENTS

	2016		2017		2018		2019	
	TOT	PRE	TOT	PRE	TOT	PRE	TOT	PRE
JAN	8	4	7	4	17	7	15	6
FEB	9	3	14	7	14	3		
MAR	10	5	13	9	5	2		
APR	8	2	12	5	9	5		
MAY	11	7	10	2	8	3		
JUN	8	7	11	3	8	4		
JUL	12	4	7	3	9	6		
AUG	8	2	8	0	15	9		
SEP	14	5	12	5	12	4		
OCT	19	9	12	3	16	8		
NOV	5	2	5	3	15	6		
DEC	9	2	11	3	10	3		

<b>Total</b>	<b>121</b>	<b>52</b>	<b>122</b>	<b>47</b>	<b>138</b>	<b>60</b>	<b>15</b>	<b>6</b>
<b>% Prev</b>	<b>42.98</b>		<b>38.52</b>		<b>43.48</b>		<b>40.00</b>	





#### 2019 Total Accidents

Total Miles 517,850

Total Accidents 15

Miles Between Total Accidents 34,523.33

Total Accidents Per Million Miles 28.97

#### 2019 Preventable Accidents

Total Miles 517,850

Total Preventable Accidents 6

Miles Between Accidents 86,308.33

Total Preventable Accidents Per Million Miles 11.59

## JANUARY 2019 ACCIDENT REPORT

Date	Preventable	Non-Preventable	SCAT	LINE	Non-Revenue	Property Damage	Personal Injury	Operator Cited	Disabling Damage	Details
1/9/2019		1		1		1				O/V Ran Stop Sign / Struck Bus
1/9/2019	1			1		1				Mirror Strike
1/9/2019		1		1		1				Manhole Cover Struck Bus
1/10/2019	1		1			1				Backed Into Fixed Object
1/11/2019		1		1			1			Passenger Fell From Seat
1/21/2019		1		1		1				O/V Turned into Bus
1/22/2019	1			1		1				Bus Side-Swiped O/V
1/23/2019		1		1		1				O/V Side-Swiped Bus
1/23/2019		1		1		1				O/V Side-Swiped Bus Mirror
1/25/2019		1		1		1				O/V Side-Swiped Bus Mirror
1/25/2019	1			1		1				O/V Side-Swiped Bus Mirror
1/28/2019		1	1							Rear-Ended by O/V
1/28/2019	1			1		1			1	Struck Fixed Object
1/31/2018	1			1		1		1	1	Bus Rear-Ended O/V
1/31/2019		1	1			1	1		1	O/V Struck Bus
<b>SUM</b>	<b>6</b>	<b>9</b>	<b>3</b>	<b>12</b>	<b>0</b>	<b>13</b>	<b>2</b>	<b>1</b>	<b>3</b>	
<b>%</b>	<b>40.00</b>	<b>60.00</b>	<b>20.00</b>	<b>80.00</b>	<b>0.00</b>	<b>86.67</b>	<b>13.33</b>	<b>6.67</b>	<b>20.00</b>	
<b>TOTAL</b>	<b>15</b>									

# Human Resources Committee

February 14, 2019

TO: Dawn Distler, Executive Director & Secretary/Treasurer  
Robert DeJournett, Board President,  
and All Other Board Members

FROM: Human Resources

RE: February 2019 Human Resources Report

During January 2019, we welcomed nine (9) new employees (one in the Human Resources Department and eight in the Operations Department). During January 2019, five (5) employees exited (3 voluntary and 2 involuntary).

METRO RTA employees participated in 1,810.50 training hours during the month of December 2018.

<u>*OHSa Recordable Rate</u>		<u>**DART Rate</u>	
2018 YTD	7.75	2018 YTD	4.46
2019 YTD	6.90	2019 YTD	3.57

*\*OSHA – Occupational Safety & Health Administration*

*\*\*DART – Days Away, Restricted Transfer*

During the month of January 2019, there two (2) work-related injuries reported requiring medical treatment; both resulting in lost time.

The overall impact rate for Life Services EAP was 33.25% for the fourth quarter of 2018. This includes counseling, webcast training and Worklife website usage.

### **Upcoming Events**

The next HR Days in the Bullpen and at the Transit Center will be March 14<sup>th</sup> and March 20<sup>th</sup>, 2019, respectively. The theme is National Nutrition Month.



HUMAN RESOURCES MONTHLY REPORT  
METRO REGIONAL TRANSIT AUTHORITY  
January 31, 2019

CURRENT MONTH	LAST MONTH	% CHANGE		CURRENT MONTH	LAST YEAR January 2018	% CHANGE
414	410	0.98%	TOTAL EMPLOYEES	414	399	3.76%
275	271	1.48%	TOTAL OPERATORS	275	263	4.56%
227	230	-1.30%	FULL-TIME OPERATORS	227	240	-5.42%
1	1	0.00%	EXTRA BOARD FILL-IN	1	1	0.00%
47	40	14.89%	SPECIAL SERVICE OPS	47	22	113.64%
39	39	0.00%	MECHANICS	39	40	-2.50%
16	16	0.00%	VEHICLE SERVICE	16	15	6.67%
71	70	1.43%	SALARIED STAFF	71	64	10.94%
13	14	-7.14%	OFFICE PERSONNEL	13	17	-23.53%
157	157	0.00%	MALE NON-MINORITY	157	152	3.29%
115	112	2.61%	MALE MINORITY	115	108	6.48%
42.28%	41.64%	1.55%	% MINORITY	42.28%	41.54%	1.78%
67	68	-1.47%	FEMALE, NON-MINORITY	67	70	-4.29%
75	73	2.74%	FEMALE, MINORITY	75	69	8.70%
52.82%	51.77%	2.02%	% MINORITY	52.82%	49.64%	6.41%
45.89%	45.12%	1.71%	TOTAL MINORITY	45.89%	44.36%	3.45%
34.30%	34.39%	-0.26%	TOTAL FEMALE	34.30%	34.84%	-1.55%

CURRENT MONTH	LAST YEAR JAN 2018	% CHANGE		Y-T-D 2019	Y-T-D 2018	% CHANGE
9	0	0.01%	NEW HIRES	9	0	#DIV/0!
5	4	25.00%	TERMINATIONS	5	4	25.00%
2	2	0.00%	INVOLUNTARY TERM	2	2	0.00%
3	2	50.00%	VOLUNTARY TERM	3	2	50.00%
2	4	-50.00%	PROMOTIONS	2	4	-50.00%
1	0	0.00%	TRANSFERS	1	0	0.00%
2	4	-50.00%	ON-THE-JOB INJURIES	2	4	-50.00%
2	4	-50.00%	# WORKERS COMP CLAIMS	2	4	-9.00%
7	4	75.00%	SIC/ACC CLAIMS	7	4	75.00%
6.09%	6.62%	-8.01%	% OP ABSENTEEISM	6.09%	6.62%	-8.01%
1,810.50	1,387.75	30.46%	# TRAINING HOURS	1,810.50	1,387.75	30.46%
2.43%	1.93%	-97.57%	% TRAINING/WORKING HRS	2.43%	1.93%	25.84%
74,548	71,946	3.62%	TOTAL WORKING HOURS	74,548	71,946	3.62%

# Other

**METRO REGIONAL TRANSIT AUTHORITY  
MONTHLY ATTENDANCE / LABOR**

MTD 2019	MTD 2018	(VAR)	JANUARY	YTD 2019	YTD 2018	(VAR)
4	1	300.0%	NO PHYSICAL	4	1	300.0%
16	10	60.0%	RANDOM TESTS	16	10	60.0%
249	240	3.8%	FMLA	249	240	3.8%
0	8	#N/A	TEMP ASSIGN	0	8	#N/A
398	300	32.7%	SICK	398	300	32.7%
112	264	-57.6%	PERS LV	112	264	-57.6%
0	2	#N/A	LOA	0	2	#N/A
12	1	1100.0%	TRADE	12	1	1100.0%
11	11	0.0%	BIRTHDAY	11	11	0.0%
19	13	46.2%	UNION BUS	19	13	46.2%
2	23	-91.3%	SUSPENSION	2	23	-91.3%
8	8	0.0%	FUNERAL LV	8	8	0.0%
0	0	%	JURY DUTY	0	0	#N/A
0	0	#N/A	REPORT OFF	0	0	#N/A
0	0	#N/A	TRADE, UNION	0	0	#N/A
5	0	#N/A	OK OFFICE	5	0	#N/A
4	0	#N/A	LICENSE EXP	4	0	#N/A
0	0	#N/A	EXCUSED	0	0	#N/A
0	2	#N/A	WITNESS TIME	0	2	#N/A
1	7	-85.7%	ADT POST ACCIDENT	1	7	-85.7%
0	0	#N/A	TRANSIT AMBASSADOR	0	0	#N/A
3	6	-50.0%	TRANSITIONAL WORK	3	6	-50.0%
844	896	-5.8%		844	896	-5.8%
27	34	-20.6%	MISS OUTS	27	34	-20.6%
2,888	3,638	-20.6%	UNSCHEDULED OT	2,888	3,638	-20.6%
391	413	-5.3%	SCHEDULED OT	391	413	-5.3%
191	202	-5.4%	PAD TIME	191	202	-5.4%
62	48	29.2%	MINIMUM DAILY GUAR	62	48	29.2%
27,246	26,822	1.6%	PLATFORM LINE TIME	27,246	26,822	1.6%
10,052	10,478	-4.1%	SCAT PLATFORM TIME	10,052	10,478	-4.1%
1,376	1,309	5.1%	DEADHEAD TRAVEL	1,376	1,309	5.1%
0	35	#N/A	BOE PLT	0	35	#N/A
43,354	42,385	2.3%	TOTAL LABOR	43,354	42,385	2.3%
6.66%	8.58%		UOT/LABOR	6.66%	8.58%	
23	23	0.0%	WKDYS	23	23	0.0%
4	4	0.0%	SUN	4	4	0.0%
4	4	0.0%	SAT	4	4	0.0%
3,436	2,695	METRO	PULL OUT PERFORMANCE	2,129	1,824	SCAT
27	0	LATE		80	37	LATE
99.21%	100.00%	% ON TIME		96.24%	97.97%	% ON TIME